

The annual meeting was called to order at 6:30 by Moderator Rick Kimball. There were 55 members in attendance at that time, a clear quorum. The number of members present increased to 67 during the course of the meeting. Rev. Myke spoke the opening words.

### Minutes of previous meetings

**Motion:** to waive the reading of the minutes of last year's annual meeting.

- Made by Suzanne Federer, seconded by many, carried unanimously.

Diane Oberbeck, Clerk, read aloud the minutes of the February 18, 2018 special congregational meeting.

**Motion:** to approve the minutes of last year's annual meeting and of the special congregational meeting of February 18.

- Made by Sue Butler, seconded by many, carried unanimously.

### Annual reports of the Board of Trustees, Treasurer, professional staff, Minister, committees and organizations

**Motion:** to accept the annual reports with the understanding that acceptance does not include the 2019 budget, nominations for Board, Officers, and Nominating Committee members, and any other specific proposals on the agenda.

- Made by Nancy Cunningham, seconded by many, carried unanimously.

### Budget for FY 2018-19 (July 1, 2018 – June 30, 2019)

Russ Glidden, Treasurer, presented preliminary financial reports for the year ending June 30, 2018. Growth in investment income from the endowment increased the church's total assets to over \$1M for the first time ever. There were also unexpected financial challenges, primarily a \$6K plumbing bill for bathroom pipe repairs and an increase in costs for snow plowing estimated at \$6K to \$7k.

He then presented, on behalf of the Finance Committee, the proposed budget for 2018-19, highlighting the following:

- Around 75% of our budget goes to fixed staff costs; Finance Committee deliberations and recommendations affect only 25%.
- We projected total income for FY19 to be 97% of our FY18 budgeted income, primarily because of the deaths of some older members who were major donors.
- We anticipate some increase in Special Project income.
- Our most significant increase in expenses is expected to be for building and grounds repairs and maintenance, including \$3K budgeted for the building maintenance reserve fund and a \$4.5K increase in snow removal and grounds maintenance costs.
- To cover an anticipated shortfall in income vs. expenses, the proposed budget includes taking \$6,766 in endowment investment income that was approved for FY17 but not taken.

**Motion:** to approve the FY 2018-19 budget as proposed in the "Financial Reports" addendum of the annual reports.

*Discussion:* Clay Atkinson pointed out that once again the budget includes no line-item allocation for publicity and outreach which are needed for A2U2 to become more visible in the community. He asked that next year's Board look at ways to help us grow.

- Made by Russ, seconded by many, carried unanimously.

## Election of officers, trustees and members of the Nominating Committee

Julie Harrison, on behalf of the Nominating Committee presented the following nominees:

### *Board of Trustees:*

- Michael Williams for a three-year term ending in 2021
- Marilyn McWilliams for a three-year term ending in 2021
- Julie Harrison for a three-year term ending in 2021
- Ann Packard to complete the three-year term vacated by Diana Wilson, ending in 2020

### *Previously-elected Trustees remaining on the Board in 2018-19:*

- Diane Oberbeck in her first three-year term, ending in 2019
- Tina Veilleux in her first three-year term, ending in 2020
- Russ Glidden in his first three-year term, ending in 2019
- Troy Moon, completing a vacated term ending in 2019
- John Howard in his first three-year term, ending in 2020

There were no nominations from the floor.

**Motion:** to accept the nominations of four new Trustees as presented by the Nominating Committee.

- Moved by Keith Williams, seconded by many, carried unanimously.

### *Nominating Committee:*

- Elizabeth Forest for her first two-year term, ending in 2021
- Lee Shenton for her first two-year term, ending in 2021
- Dick Hall for his second two-year term, ending in 2021

### *Previously-elected Nominating Committee members remaining on the Committee:*

- Dave Juers in his first two-year term, ending in 2019
- Clay Atkinson in his first two-year term, ending in 2019

There were no nominations from the floor.

**Motion:** to accept the nominations of three Nominating Committee members as presented by the Nominating Committee.

- Moved by Troy Moon, seconded by many, carried unanimously.

### *Board Officers (one-year terms):*

- President: Diane Oberbeck
- Vice President: Tina Veilleux
- Treasurer: Russ Glidden
- Clerk: Marilyn McWilliams
- Moderator: Rick Kimball

There were no nominations from the floor.

**Motion:** to accept the nominations of the five officers as presented by the Committee.

- Moved by Cush Anthony, seconded by many, carried unanimously

## Proposal to complete the final phase of the Building and Grounds Renewal Project

Information presentation (Harold McWilliams, Clay Atkinson, and Mike Giasson, architect):

- First three phases of Renewal Project are complete: enhancing the appearance of the our property from the street, renovating the landscaping, and building a new parking lot.
- Fourth and final phase is remodeling the bathrooms and the foyer.

- The architect and the Building and Grounds Working Group are working as a team with our contractor, Andy Stone; Andy has reserved time for us in August and early September. Obtaining permits from the city could cause delays, however.
- There are likely to be some surprises after the work begins, as there always are in renovating an older building; work will be adjusted accordingly to fit within our budget.
- Mike Giasson began the design process by discerning values and meanings important to the congregation that could be expressed in the design. The original architectural drawings for the building demonstrated to him that connecting the indoors and the outdoors was a core value of the congregation at that time. The congregation's recent focus on a permaculture initiative indicated to him that we still hold that core value. He also discovered that the foyer as it's now configured is significantly different from what was originally designed and observed firsthand the chaos in the foyer between services on a Sunday morning.
- The renovations are designed to provide flexibility for future expansion; the kitchen and foyer footprint will remain the same, no new bearing walls will be put up, heating systems will not be change.
- The scope of the fourth phase, in priority order is:
  1. Reconfiguring the restrooms within the existing footprint, removing the children's bathroom, increasing the space for the women's restroom, and making both the women's and the men's ADA compliant. Adjustments will be made to the bathroom in the RE wing to accommodate children.
  2. Removing the pole separating the front and the rear parts of the foyer and, if possible, removing the wall as well, to unify both parts into a single space.
  3. Adding a handwashing sink to the kitchen, to conform to code.
  4. Removing the walls of the storage closet and reconfiguring the space as a display area where a table can be set up, with feature lighting.
  5. Upgrading the foyer ceiling and installing new light fixtures.
  6. Removing the sliding glass doors at the back of the foyer and replacing them with an energy-efficient, more operational, single glass door and a window.
  7. Upgrading finishes and paint colors
  8. Buying moveable bench seating.
  9. Installing new, more aesthetic, sanctuary doors.
- Clay assured the congregation that a new and improved place will be found to store tables when the closet is converted to a display area.
- While the budget for phase four is \$89K in Renewal Project pledge income, the current projection is that income actually received will be closer to \$84K. They would like to use between \$5K and \$9K from the Memorial Fund, which currently stands at \$15K, to cover the difference.

**Motion:** to authorize the expenditure of up to \$89K for the bathroom and foyer renovations as outlined in the plan presented, with funding from the Building and Grounds Renewal Fund, and with any shortfall being drawn from the Memorial Fund.

*Discussion:* Suzanne Federer suggested asking people who have joined since the capital campaign to contribute.

- Made by Dave Juers, seconded by many, carried unanimously

**Motion:** to authorize the Building and Grounds Working Group, in consultation with the Board of Trustees, to make modifications to the plan as necessary to stay within the budget of \$89K.

- Made by Keith Williams, seconded by many, carried unanimously

**Motion:** to authorize the use of the existing line of credit to meet cash flow needs for the bathroom and foyer renovations, with the interest being included in the total budget of \$89K.

- Made by Sally Moon, seconded by many, carried unanimously

### Emerita status for Rev. Myke

**Motion:** to bestow the honorary title of Minister Emerita to Rev. Mykel Johnson. This title shall include a small gift from the congregation, recognition from the UUA of her emerita status, a delegate credential for UUA General Assembly, invitations for a ceremonial presence at major institutional events, and access to Allen Avenue UU Church archives for research.

- Made by Tina Veilleux, seconded by many, carried unanimously

There was no other business brought before the Congregation.

**Motion:** to adjourn after Rev. Myke has said the closing words; motion made at 8:00 PM

- Made by Lynne Russell-Johnson, seconded by many, carried unanimously